



LOS ANGELES UNIFIED SCHOOL DISTRICT

LOCAL DISTRICT CENTRAL

"Supporting 21st Century learners through leadership and service"

OPERATIONS UNIT

MANDATORY SCHOOL ADMINISTRATIVE ASSISTANTS'

OPERATIONS MEETING

LANTERMAN HS

THURSDAY, OCTOBER 24, 2019

11:00AM-3:30 PM

AGENDA

Networking and Lunch

WELCOME

- Framework of Focus

Roberto A. Martinez

District Superintendent

Eugene L. Hernandez

Administrator of Operations

Personnel Commission Self Service - PILOT

Loretta Cervantes

Human Resources Officer

Lorena Estrella

Principal Assignment Technician

Purchasing, Compliance, and Time & Effort

Jose Jarquin

FSEP Compliance Specialist

DLE/Unified Enrollment

Diana Sánchez

Dual Language Unified Enrollment Specialist

Updates

BREAK

BREAKOUT SESSIONS

Session 1: 1:25-2:25 pm

Session 2: 2:30-3:30 pm

Welcoming Environment (MANDATORY)

Teresa Arreguin

Administrator

Parent and Community Engagement
Auditorium

Budget School Front End

Jannette Low

Manager

Fiscal Services

Fiscal Services Head Start

Arlene Bravo

Accounting Tech

Sterasha Cross

Sr. Fiscal Tech

Dual Language/ Unified Enrollment

Diana Sánchez

Specialist

Dual Language Unified Enrollment

Evaluations

A BIG thank you to our sponsor!

